

**Mayor's Commission on the Status of Women**  
**Meeting Minutes**  
**Wednesday, April 13, 2022**  
**For Her, 8546 Broadway, Suite 255, and WebEx Video Conference**  
**5:30 p.m.**

**Attendees:**

Commissioners: Dr. Adena Williams Loston (Mayoral), Jennipha (Jae) Ricks (CD2), Vanessa Martinez (CD3), Dr. Cynthia Teniente-Matson (CD4), Leticia Gonzales (CD6), Dr. Lyssa Ochoa (CD7), Suzanne Hernandez (CD9), Naomi Miller (CD10)

Associate Commissioner: Kayla Carter

City Staff: Jenny Garcia (City Manager's Office), Shreya Shah (City Attorney's Office)

MCSW Intern: Naomi Taylor

Roll Call. Quorum met.

**Meeting called to order at 5:37 p.m.**

**Approval of Minutes**

1. Approval of the minutes from the Mayor's Commission on the Status of Women meeting on Wednesday, March 9, 2022.

Dr. Adena Loston made a motion to approve minutes as is. Second by Dr. Cynthia Teniente-Matson.

**Committee voted. Motion Passed (6-0).**

**Public Comments**

No Public Comments were submitted.

**Briefing and Possible Action on the following items**

2. Call for Nominations and Election of Officers

City attorney, Shreya, read the current bylaws to address the need to nominate a successor, following the resignation of the previous Chair, Dr. Gonzalez.

*Article V: Section 2a. The Vice Chairperson shall assume responsibility to act in the absence or inability of the Chairperson. In case of the death, resignation, absence, refusal or neglect by the Chairperson to discharge the duties of the Chairperson's office, the Vice Chairperson shall perform all duties incumbent upon the Chairperson until the next meeting of the MCSW when a successor shall be chosen to fill the vacancy.*

Jenny Garcia read Article IV and V of the MCSW by-laws to cover Officers and Officer duty descriptions of the executive committee, including Chair, Vice Chair, Secretary, and Treasurer. A parliamentarian will be appointed by the Chair

According to the by-laws, a new Chair would need to be nominated. The full slate of officers is usually considered

in October but there is an option to consider a full slate of officers during this meeting, since there are new members and the last time nominations were held was before Covid.

Motion by Naomi Miller to waive the bylaws for the elections of the remaining officers. Second by Jae Ricks.

**Committee voted. Motion passed. (7-0)**

Dr. Adena Loston asked for the current list of officers and the full slate of nominations from the nominating committee.

Current Officers:

- Chairperson, Dr. Erika Gonzalez (resigned in January 2022)
- Vice-Chairperson, Letty Gonzales (CD6)
- Treasurer, Vanessa Martinez (CD3)
- Secretary, Naomi Miller (CD10)

Slate as presented by Nominating Committee:

- Chairperson, Letty Gonzales (CD6)
- Vice-Chairperson, Vanessa Martinez (CD3)
- Treasurer, Jae Ricks (CD2)
- Secretary, Suzanne Hernandez (CD9)
- Parliamentarian, Naomi Miller (CD10)

Jenny Garcia shared that the Mayor's office submitted a request for the consideration of Dr. Adena Loston, Mayoral appointee, as MCSW Chair.

Dr. Cynthia Matson moved for approval of the slate of officers with the exception of the chair as presented by our Council. Second by Dr. Ochoa.

**Committee voted. Motion Passed (8-0).**

Chair nominees, Letty and Adena were allotted equal time to speak to the group and answered the same questions asked by the voting members, prior to the vote.

**Committee Voted. Motion tied (4-4).**

A special meeting will convene on Wednesday, April 20th, 5:30 p.m. for another vote with all standing MCSW members.

### 3. Briefing on the YWCA Wage Equity Summit and Upcoming Trainings

Vanessa reported \$15,000 in funds that need to be used by end of September. Vanessa proposed covering half of the AV expenses (about \$2,200) from the co-sponsored YWCA Wage Equity Summit.

**Committee Voted. Motion passed unanimously.**

### 4. Announcements and Future Items

Cynthia requested consideration for reimbursement for Intern payroll, which was covered by A&M. She will provide an invoice, which will be reviewed for partial reimbursement.

Intern, Naomi Taylor, reviewed potential submission to SA Women's Magazine, which would include a donation from \$1,000-\$5,000.

At the special meeting on Wednesday, April 20th, the next regular meeting will be scheduled, because of a conflict with the second Wednesday in May.

**Meeting adjourned at 6:46 pm.**

DRAFT